Ingenico Link/2500
Portable Terminal Set Up

Before you begin, it is recommended that the terminal be fully charged or plugged in to a power source.

• Power on the device
• Tap 0-0-0-1 to unlock
• To set up the Wifi, use the F2/F3 key to find "Wifi Parameters"
    • On the second menu, select "Scan Network"
    • Use the green button to select your network
    • Enter Wifi password
    • Password is case sensitive. Once entered correctly, the device will show "New Profile OK" and divert back to the main screen
    • The wifi symbol should now be green in the top left
• An activation code should populate on the screen
    • If you do not get an activation code:
        • If plugged in: Press and hold the # and Yellow keys, to reboot device
        • If unplugged: The device will power down, power the device back on by holding the green key

The terminal will need to be activated in the Back-Office before use. Please follow the instructions below to activate the terminal.

• Log into the Back-Office
• Go to "Terminal Management"
        • Main Menu > Admin > Accounting > Certellipay > Terminal Management
• Select the "Activate Terminal" plus icon
• Input the activation code from the terminal screen
• Select merchant
• Give the terminal a description
• Select "Activate"
• If successful, the terminal will appear on the terminal management page
• To update or add an additional merchant to the terminal select the edit icon
        • Each merchant must have their own description
        • Merchants can be easily deactivated by selecting "Deactivate"

Tips

• The keypad uses multi-tap entry, pressing the "2" button repeatedly will go through the number "2" and the letters "a, b and c" in both lower and upper case
        • To enter a symbol, press the symbol button (.,#*)
        • To erase, press the yellow button
• The following keys are used for navigation:
        • (F1) - Scrolls the selection to the left
        • (F2) - Scrolls the selection up
        • (F3) - Scrolls the selection down
        • (F4) - Scrolls the selection to the right
• To go back to a previous screen, press the red button
• The device should turn on automatically when connected to a power source
• Power down the device by holding the symbol (.,#*) and the yellow buttons simultaneously